

**DEPARTMENT OF LABOR
EMPLOYMENT OPPORTUNITY
Information Technology Analyst 3 (EU 30)**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Candidates on current exam list or lateral transfer
Location: Department of Labor, 200 Folly Brook Boulevard, Wethersfield, CT 06109
Hours: 8:30 a.m. to 4:00 p.m. (35 hours weekly)
Salary: \$74,183 approximate annual salary and full benefits package*
Job Posting No: 613
Closing Date: January 27, 2014

Eligibility Requirement: Candidates must have applied for and passed the Information Technology Analyst 3 exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. Candidates who recently applied for the current exam list for Information Technology Analyst 3 administered by Department of Administrative Services may apply; however, applicants must receive a passing score in order to be eligible for appointment.

EXAMPLES OF DUTIES: Plans, organizes and manages all operations and activities of an information technology services unit, division, function or location; responsible for meeting all data processing or information technology needs of the respective unit, division, function or location; establishes priorities for systems development and data processing projects in accordance with agency requirements; develops plans for future utilization information technology services in the overall agency program; within the financial resources of the agency ensuring the development of high quality, low-cost technology solutions aligned with the needs of the State and its agencies; aligns information technology planning with the business strategy; leads and influences the development of standards and decisions regarding changes to systems/applications; manages information systems activities within areas such as IT infrastructure and architecture, applications development, networks, computer operations and support; works with leadership team to maximize cross-team contributions; leads information technology operations to ensure exceptional quality and timely response to all customer service issues; interfaces regularly with clients/customers; stays abreast of local, regional and national industry trends; understands the major economic, political, technological and competitive trends affecting technology; to capture competitive advantages, searches out challenging opportunities to change, grow, innovate and improve; compares information technology with those of significant competitors and makes appropriate adjustments; coordinates the use of key people, resources, technologies, process, and capabilities to reach strategic goals; sets an example by acting in ways that are consistent with shared department values; fosters collaboration by promoting cooperative goals, building trust and enlisting others in a common vision; strengthens staff by providing choice, developing competence and offering visible support; focuses on continuous learning for self and staff; actively acknowledges individual and team accomplishments; leverages technological solutions to meet business needs; performs related duties as required.

Preferred Skills and Ability: Experience in performing the duties of a development lead which includes coordinating and managing development tasks and activities on a project with both internal and external team members. Ideal candidate must be able to excel in a rapidly changing environment while developing, testing and recommending new technologies. Excellent .Net development skills, excellent oral and written communication skills. Strong experience in analyzing, developing and problem solving and applying interface design principles into comprehensive solutions. Experience in Microsoft architecture, change management and system development methodologies (SDMs). Experience in the following: Visual Studio environment, VB.Net, ASP.Net, .Net Frameworks, VBScript, HTML, XML, JavaScript, C#, Web development using .Net assemblies, DB2, SQL Server, XML, SOA Framework, Team Server Foundation, and MS Project, MS Visio.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, an Application for Examination or Employment (CT-HR-12) and the Connecticut Department of Labor Pre-Authorization and Release form (immediately follows this job announcement) which includes a statement regarding the Guide to the Code of Ethics for Public Officials and State Employees. In addition, if you are not a Department of Labor applicant you will need to complete and sign the Addendum to the Application for Examination or Employment (CT-HR-13). Current state employees are required to submit their last two service ratings **and** copies of their last two years of attendance records (2012 & 2013). The CT-HR-12 and CT-HR-13 can be downloaded from the DAS website at <http://das.ct.gov/employment>. Application packages will **not** be considered without these documents. Missing or incomplete application material will not be considered. Submit via mail or fax to:

**Department of Labor
Human Resources Office
200 Folly Brook Boulevard
Wethersfield, CT 06109
FAX (860) 263-6699**

* Please note: Applicants who are not currently a state employee must start at the minimum salary. If you are choosing to fax your application, it is not necessary to also send an original copy. Due to the large number of expected applicants we cannot confirm receipt of application materials. Please do not call concerning your application.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.